

Event Leader Requirements

These guidelines are provided for individuals who are teaching/running US Sailing events. For the purposes of this document, any US Sailing course, seminar, regatta, or program is referred to as an “Event”, anyone who is teaching or running a US Sailing event is referred to as a “Event Leader” and anyone attending an Event is referred to as a “Participant.” Please note that all Event Leaders should refer to the travel policy outlined in the *US Sailing Event COVID Guidelines*.

The US Sailing Sports Medicine Committee ***strongly recommends*** that individuals be vaccinated as CDC Guidelines state *“Fully vaccinated people can resume activities without wearing a mask or physically distancing, except where required by federal, state, local, tribal, or territorial laws, rules, and regulations, including local business and workplace guidance.”*

Pre-Event

- Remind Participants to submit the COVID-19 waiver and social distancing policy agreement if they were not directed to do so as part of an online event registration.
- Reiterate that if they have a fever, are feeling sick, or have been in contact with someone who may have COVID-19 within 10 days that they should not attend the Event.
- Remind Participants that they must bring their own safety equipment, and recommend they bring their own supplies unless safety equipment is provided to Participants by the host organization/program as part of regularly scheduled programming (such as with the Siebel program).
- Remind Participants not to share water bottles, food, sunscreen, or other items.
- All Event Leaders must get tested 1-3 days prior to their Event unless they are fully vaccinated. Proof of a negative test, vaccination, or prior infection (more than 10 days before the Event but less than 180 days) should be submitted to US Sailing via the Education department. **No Event Leader will be able to teach a US Sailing Event without showing proof of having met the requirements.**
- If the Event involves an on-water component (and double-handed sailing is a possibility): Ask each Participant if they have any concerns or issues with sailing with another Participant. If they do, speak with the host Club about making accommodations for single-handing or consider how to modify the Event schedule.
- If the Event includes an overnight component, discuss the social distancing procedures with all Participants Host facility.

Facility Prep

- Set up the classroom and facility to allow for social distancing. Increase space between boats and equipment to allow for 6+ feet of separation. Use tape to mark 6-foot buffer zones.
- Familiarize yourself with the cleaning procedures of the facility. Confirm that there are adequate hand washing stations for Participants. Confirm that the necessary cleaning supplies are available.
- Ensure that the facility has posted signs that encourage appropriate COVID guidelines.
- Where possible, non-essential common areas should be closed to Event Participants and the potential for interaction with non-Event related personnel should be minimized.
- Review the facility’s emergency action plan. Determine if/how it can be accomplished while maintaining social distancing.

Note: US Sailing will reimburse Event Leaders for any cleaning supplies that they are required to purchase up to \$25 per Event. Safety at Sea Courses are not eligible for reimbursement by US Sailing. Moderators are encouraged to speak with Hosts directly if they have concerns.

Event Management

Be certain to provide clear direction and monitor the implementation of Center for Disease Control (CDC) recommended practices regarding hand hygiene, face coverings, social distancing, and surface cleaning.

On Land

- Upon arrival at the Event, the Event/Seminar Leader should verbally confirm with Participants that they completed a test 1-3 days prior to the Event, or that they are fully vaccinated, and that they submitted their COVID Screening Form prior to arriving.
- Instruct Participants to wash their hands for at least 20 seconds with soap and water when they arrive, prior to any mealtimes, after cleaning, after removing gloves (if applicable), after using the restroom and at the end of the day.
- All Participants shall comply with state and local guidelines on wearing face coverings while on land. This means that non-vaccinated Participants must wear a face covering.
- Common areas such as equipment storage, changing areas and restrooms should be cleaned and sanitized frequently. Tables and chairs should be wiped down with disinfectant before and after use.

On Water

- If possible, Participants (or pairs) should be assigned a sailboat for the duration of the Event. Avoid rotations of sailboats, if possible.
- Face coverings in a wet environment are not mandatory but advisable.
- Participants should never share safety equipment, specifically whistles.
- If an individual has identified concerns about sailing with another Participant, try to assign them a specific boat for the entire Event, or ensure that they are comfortable with the cleaning process for boats/equipment as part of a rotation.
- Consider the impact of wind when outside and, when practical, avoid being downwind of other Participants.
- When launching, landing, or rotating, boats social distancing should be maintained. If possible, rotate boats off a dock rather than a powerboat to allow more space during transitions.
- Equipment should be wiped down with disinfectant before and after use. This includes marks, powerboat steering wheel and the engine cut off device. When possible, have Participants agree on a common pattern for marks that will limit the need to move or adjust them.