Appendix K
Notice of Race Guide

This guide provides a notice of race designed primarily for major championship regattas for one or more classes. It therefore will be particularly useful for world, continental and national championships and other events of similar importance. It can be downloaded from the World Sailing website as a basic text for producing a notice of race for any particular event.

The guide can also be useful for other events. However, for such events some of the paragraphs will be unnecessary or undesirable. Organizing authorities should therefore be careful in making their choices.

This guide relates closely to Appendix L, Sailing Instructions Guide, and its expanded version Appendix LE on the World Sailing website, the introduction to which contains principles that also apply to a notice of race.

Rule references within the notice of race use RRS, NoR and SI to denote the source of the rule. ‘RRS x’ is a rule in The Racing Rules of Sailing. ‘NoR x’ is a rule in the notice of race, and ‘SI x’ is a rule in the sailing instructions.

To use this guide, first review rule J1 and decide which paragraphs will be needed. Paragraphs that are required by rule J1.1 are marked with an asterisk (*). Delete all inapplicable or unnecessary paragraphs. Select the version preferred where there is a choice. Follow the directions in the left margin to fill in the spaces where a solid line ( _____ ) appears and select the preferred wording if a choice or option is shown in brackets ([ . . . ]).

After deleting unused paragraphs, renumber all paragraphs in sequential order. Be sure that paragraph numbers are correct where one paragraph refers to another.

Care should be taken to ensure that there is no conflict between a rule in the notice of race and a rule in the sailing instructions.

If the notice of race is made available electronically, printed copies should be provided on request.
The items listed below, when applicable, should be distributed with the notice of race, but should not be included as numbered paragraphs in the notice.

1. An entry form, to be signed by the boat’s owner or owner’s representative, containing words such as ‘I agree to be bound by The Racing Rules of Sailing and by all other rules that govern this event.’

2. For an event where entries from other countries are expected, the applicable national prescriptions in English.

3. List of sponsors, if appropriate.

4. Lodging and camping information.

5. Description of meal facilities.

6. Race committee and protest committee members.

7. Special mooring or storage requirements.

8. Sail and boat repair facilities and ship’s chandlers.

9. Availability of chartered or loaned boats and whether rule G3 will apply.

On separate lines, insert the full name of the regatta, the inclusive dates from equipment inspection, event measurement or the practice race until the final race or closing ceremony, the name of the organizing authority, and the city and country.

NOTICE OF RACE

The notation ‘[DP]’ in a rule in the NoR means that the penalty for a breach of that rule may, at the discretion of the protest committee, be less than disqualification.

1. RULES

1.1* The regatta will be governed by the rules as defined in The Racing Rules of Sailing.
Use the first sentence if appropriate. Insert the name. List by number and title the prescriptions that will not apply (see RRS 88). Use the second sentence if it applies and if entries from other countries are expected, and state the relevant prescriptions in full.

(OR)

1.2 No national prescriptions will apply.

1.3* _____ will apply.

1.4 Racing rule(s) _____ will be changed as follows: ___. The changes will appear in full in the sailing instructions. The sailing instructions may also change other racing rules.

(OR)

1.4 Racing rule(s) _____ will be changed as follows: ___.

1.5 Under RRS 87, rule(s) _____ of the _____ class rules [will not apply] [is (are) changed as follows: _____.]
1.6 If there is a conflict between languages the English text will take precedence.

1.7 The sailing instructions will consist of the instructions in RRS Appendix S, Standard Sailing Instructions, and supplementary sailing instructions that will be on the official notice board located at _____.

2 ADVERTISING

2.1 Competitor advertising will be restricted as follows: ______.

2.2 Boats [shall] [may be required to] display advertising chosen and supplied by the organizing authority. If this rule is broken, World Sailing Regulation 20.9.2 applies. [DP]

3* ELIGIBILITY AND ENTRY

3.1 The regatta is open to all boats of the _____ class(es).

(OR)

3.1 The regatta is open to boats of the _____ class(es) that _____.

3.2 Eligible boats may enter by completing the attached form and sending it, together with the required fee, to _____ by _____.

3.3 Late entries will be accepted under the following conditions: ______.

3.4 The following restrictions on the number of boats apply: _____. 

See World Sailing Regulation 20.4.
4 CLASSIFICATION

Insert any requirements.

The following classification requirements will apply (see RRS 79): _____.

5 FEES

Insert all required fees for racing.

5.1 Required fees are as follows:

<table>
<thead>
<tr>
<th>Class</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>_____</td>
<td>_____</td>
</tr>
<tr>
<td>_____</td>
<td>_____</td>
</tr>
<tr>
<td>_____</td>
<td>_____</td>
</tr>
</tbody>
</table>

Insert optional fees (for example, for social events).

5.2 Other fees:

| _____ |
| _____ |

6 QUALIFYING SERIES AND FINAL SERIES

Use only when a class is divided into fleets racing a qualifying series and a final series.

The regatta will consist of a qualifying series and a final series.

7 SCHEDULE

7.1* Registration:

Insert the day, date and times.

Day and date _____

From _____ To _____

7.2 Equipment inspection and event measurement:

Insert the day, date and times.

Day and date _____

From _____ To _____
Revise as desired and insert the dates and classes. Include a practice race if any. When the series consists of qualifying races and final races, specify them. The schedule can also be given in an attachment.

Insert the classes and numbers.

7.3* Dates of racing:

<table>
<thead>
<tr>
<th>Date</th>
<th>Class</th>
<th>Class</th>
</tr>
</thead>
<tbody>
<tr>
<td>_____</td>
<td>racing</td>
<td>racing</td>
</tr>
<tr>
<td>_____</td>
<td>racing</td>
<td>reserve day</td>
</tr>
<tr>
<td>_____</td>
<td>reserve day</td>
<td>racing</td>
</tr>
<tr>
<td>_____</td>
<td>racing</td>
<td>racing</td>
</tr>
<tr>
<td>_____</td>
<td>racing</td>
<td>racing</td>
</tr>
</tbody>
</table>

Insert the time.

7.4 Number of races:

<table>
<thead>
<tr>
<th>Class</th>
<th>Number</th>
<th>Races per day</th>
</tr>
</thead>
<tbody>
<tr>
<td>_____</td>
<td>_____</td>
<td>_____</td>
</tr>
<tr>
<td>_____</td>
<td>_____</td>
<td>_____</td>
</tr>
</tbody>
</table>

Insert the time.

7.5* The scheduled time of the warning signal for the [practice race] [first race] [each day] is _____.

Use when it would be helpful to competitors to know this time before the event. Insert the time.

7.6 On the last scheduled day of racing no warning signal will be made after _____.

8 MEASUREMENT

8.1 Each boat shall produce a valid [measurement] [rating] certificate.

(OR)

List the equipment with appropriate references to the class rules.

Insert the time(s).

8.1 Each boat shall produce a valid [measurement] [rating] certificate. In addition the following equipment [may] [will] be inspected or measured: _____.

Insert the time(s).

8.2 A boat shall comply with RRS 78.1 at _____.

9 SAILING INSTRUCTIONS

The sailing instructions will be available after ____ on _____ at _____.

Insert the time, date and location.
10 VENUE

10.1 Attachment _____ shows the location of the regatta harbour.

10.2 Attachment _____ shows the location of the racing areas.

11 THE COURSES

The courses to be sailed will be as follows: _____.

(OR)

The diagrams in Attachment _____ show the courses, including the approximate angles between legs, the order in which marks are to be passed, and the side on which each mark is to be left. [The approximate course length will be _____.]

12 PENALTY SYSTEM

12.1 The Scoring Penalty, RRS 44.3, will apply. The penalty will be _____ places.

(OR)

12.1 The penalties are as follows: _____.

12.2 For the _____ class(es) RRS 44.1 is changed so that the Two-Turns Penalty is replaced by the One-Turn Penalty.

12.3 Decisions of the [protest committee] [international jury] will be final as provided in RRS 70.5.
13 **SCORING**

Include only if the Low Point System of Appendix A will not be used. Describe the system.

13.1 The scoring system is as follows: _____.

13.2 _____ races are required to be completed to constitute a series.

13.3 (a) When fewer than _____ races have been completed, a boat’s series score will be the total of her race scores.

(b) When from _____ to _____ races have been completed, a boat’s series score will be the total of her race scores excluding her worst score.

(c) When _____ or more races have been completed, a boat’s series score will be the total of her race scores excluding her two worst scores.

14 **SUPPORT BoATS**

Support boats shall be marked with ____.

[DP]

15 **BERTHING**

Boats shall be kept in their assigned places while they are in the [boat park] [harbour].

[DP]

16 **HAUL-OUT RESTRICTIONS**

Keelboats shall not be hauled out during the regatta except with and according to the terms of prior written permission of the race committee. [DP]
17 Diving Equipment and Plastic Pools
Underwater breathing apparatus and plastic pools or their equivalent shall not be used around keelboats between the preparatory signal of the first race and the end of the regatta. [DP]

18 Radio Communication
Except in an emergency, a boat that is racing shall not make voice or data transmissions and shall not receive voice or data communication that is not available to all boats. [DP]

19 Prizes
Prizes will be given as follows: _____.

20 Disclaimer of Liability
Competitors participate in the regatta entirely at their own risk. See RRS 4, Decision to Race. The organizing authority will not accept any liability for material damage or personal injury or death sustained in conjunction with or prior to, during, or after the regatta.

21 Insurance
Each participating boat shall be insured with valid third-party liability insurance with a minimum cover of _____ per incident or the equivalent.

22 Further Information
For further information please contact _____.

Appendix K
NOTICE OF RACE GUIDE

Insert any alternative text that applies. Describe any radio communication bands or frequencies that will be used or allowed.

If perpetual trophies will be awarded state their complete names.

The laws applicable to the venue in which the event is held may limit disclaimers. Any disclaimer should be drafted to comply with those laws.

Insert the currency and amount.

Insert necessary contact information.