2016 Safety Plan

Mentor Harbor Yachting Club
June 10-12
KEY CONTACTS

MOL POLICE & RESCUE
911
(Identify Area as Mentor-on-the-Lake)
(Gas Dock is Rendezvous Point)

US Coast Guard - Fairport
1-440-352-3112
VHF 16

US Coast Guard – Cleveland
1-216-902-6063
VHF 16

MHYC
Gas Dock, VHF 16
1-440-257-7214, Ext.121
Rendezvous Point - Gas Dock
MHYC Club Manager
Jaime Cordova – 440-897-3536
MHYC Commodore
Dr. Janet Blanchard - 216-390-6580
MHYC Harbor Master,
Dan Miller - 440-364-3879
Regatta Chairperson
Kathy Allyn – 440-537-4939
Shore Marshall
TBD -

West Medical Center

A state-of-the-art, acute care hospital offering open heart surgery, computerized brain and spinal surgery, robot-assisted surgery, advanced MRI and CT scanning, geriatric psychiatry, luxurious labor and delivery suites, same-day surgery, progressive emergency care, and more.

36000 Euclid Avenue
Willoughby, OH 44094
440-953-9600

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ON-WATER COMMUNICATIONS & PROCEDURES

Race Course 1
420/FJ/Thistle

RC1 Safety
1. Call RC Boat, VHF 78
2. Call Escort RC1 Boat
3. Deliver to RC1 Escort Boat

RC1 Escort
1. Call Shore Marshall
2. DO NOT use Sailor’s Name (Boat Number and Sailors Initials Only)
3. Escort Boat and Crew to Rendezvous Point

Race Course 2
Opti Gold

RC2 Safety
1. Call RC Boat, VHF 78
2. Call Escort RC2&3 Boat
3. Deliver to RC2&3 Escort Boat

RC2 & RC3 Escort
1. Call Shore Marshall
2. DO NOT use Sailor’s Name (Boat Number and Sailors Initials Only)
3. Escort Boat and Crew to West Rendezvous Point

Race Course 3
Opti Green

RC3 Safety
1. Call RC Boat, VHF 78
2. Call Escort RC2&3 Boat
3. Deliver to RC2&3 Escort Boat

Rendezvous Point
MHYC Gas Dock
ON-WATER LOGISTICS

**Race Course Boat (4)**
Remove participant and/or boat out of the race course to the Escort Boat, Return to Course

**Escort Boat (1-4)**
Deliver participant and/or boat to Rendezvous Point (MHYC Gas Dock), Return to Course

**Rendezvous Point**
MHYC Gas Dock
Doctor on Call (1), Crew (3)

**Transport Crew (2)**
Transport boats from MHYC Gas Dock to ramps – Return Promptly

**Ramp Crew (2)**
Remove boats from water
### SAFETY BOAT ASSIGNMENTS / Pre-Race Preparations

<table>
<thead>
<tr>
<th>Safety Boats</th>
<th>Race Course 1</th>
<th>Race Course 2</th>
<th>Race Course 3</th>
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</thead>
<tbody>
<tr>
<td><strong>Boat:</strong></td>
<td>420/ FJ / Thistle</td>
<td>Opti Gold</td>
<td>Opti Green</td>
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<tr>
<td><strong>Driver:</strong></td>
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<td><strong>Crew:</strong></td>
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**Names in Red: CPR/First Aid Certified**

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<thead>
<tr>
<th>Escort Boats</th>
<th>Race Course 1</th>
<th>Race Course 2, 3</th>
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<tr>
<td><strong>Boat:</strong></td>
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<td><strong>Driver:</strong></td>
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<td><strong>Crew:</strong></td>
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SAFETY TEAM DAILY SCHEDULE

Friday, June 10
8:00 AM  Admin Crew / Check Entries for Documentation / Guardians
9:00 AM  Boats to West Basin, Fuel
9:30 AM  Safety Meeting, Gas Dock
10:00 AM Tow Participants to Race Course
10:30 AM Radio Check, Rendezvous Point Crew To Gas Dock
4:00 PM  Admin Crew / End of Day Roll Call

Saturday, June 11
8:00 AM  Admin Crew / Check Entries for Documentation / Guardians
9:00 AM  Boats to West Basin, Fuel
9:30 AM  Safety Meeting, Gas Dock
10:00 AM Tow Participants to Race Course,
10:30 AM Radio Check, Rendezvous Point Crew To Gas Dock
4:00 PM  Admin Crew / End of Day Roll Call

Sunday, June 12
9:00 AM  Boats to West Basin, Fuel
9:30 AM  Safety Meeting, Gas Dock
10:00 AM Tow Participants to Race Course
10:30 AM Radio Check, Rendezvous Point Crew To Gas Dock
4:00 PM  Admin Crew / End of Day Roll Call
EQUIPMENT LIST

**Safety Boats**
- Fully-Charged VHF Radio
- Bottled Water
- Ropes
- Safety Kit
- Food / Sugar
- Rigging Cutters
- Knives
- Sun Protection
- Camera

**Escort Boats**
- Fully-Charged VHF Radio
- Bottled Water
- Ropes
- Safety Kit
- Food / Sugar
- Sun Protection
- Camera

**Rendezvous Point / MHYC Gas Dock**
- List of Guardian / Parent Contact Information
- Fully-Charged VHF Radio
- Bottled Water
- Safety Kit
- Food / Sugar
- Sun Protection
- Camera / Phones
- Backboard
- Defibrillator
ON-SHORE VOLUNTEER ASSIGNMENTS

Shore Marshall:
Review Daily Checklist
Coordinate Safety and Escort Boats / Personnel
Call Emergency Services as needed

Administrative Crew:
Collect Emergency Contact Forms, Check Information
Identify Parents / Guardians, Complete Random Checks
End-of-Day Roll Call

Rendezvous Point Crew:
Meet participants at dock

Boat Transporter(s):
Transport Dinghy’s from Rendezvous Point to Ramps

Ramp Crew:
Assist in removing boats from water

Doctor on Call:
Provide Medical attention and direction at Rendezvous Point
Call Emergency Services as needed
DAILY CHECKLIST / Pre-Race

__ List of Participants and Emergency Contacts
__ Check weather reports
__ Talk with PRO (Principal Race Officer)
__ Safety boat meeting (including coaches)
__ Assign/reassign safety boat numbers
__ Possible safety problems & procedures (lightning, squall, etc.)
__ Assign daily duty: zone, escort, mother ship, other
__ Positive attitude; hand signals with a smile
__ Radio channels and protocol
__ Confirm that each boat has:
   __ Key(s)
   __ Gas and oil for full day
   __ PFDs
   __ Patrol flag
   __ Radio and backup, ___ Channel ___ Alternate
   __ First-aid kit
   __ Extra water for competitors
   __ Coast Guard required emergency equipment
__ Spectator boat briefing by spectator boat fleet captain
   __ Outline spectator fleet rules and enforcement
   __ Review the above safety boat information
   __ Emphasize no interference with racing or safety boat functions
__ Dispatch safety boats before sailors leave the dock
__ Meet with shore-based safety officer
__ Monitor launching, check-in and radio
__ Stay in touch with shore, PRO and safety boats
__ Sweep racing area at end of day
__ Set up “Chain of sight” string of escort boats to guide novice/younger fleets in
__ Maintain safety ratio as boats go in (recommended ratio: ________)
__ Verify tag board or other check-in is complete – if applicable
<table>
<thead>
<tr>
<th>Assignment</th>
<th>Name</th>
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<td>Shore Marshall</td>
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<td>Dr. on Call</td>
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<td>Safety Admin 1</td>
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<td>Rendezvous Crew 1</td>
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LESSONS LEARNED

2015 JO Lessons Learned / Recommendations

1. Require a Doctor on call
2. Acquire participant parent / guardian services for safety assignments
3. Document Incidents
4. Develop standard list of shore medical equipment and supplies to be on-hand
5. Formalize Safety and Escort Boat standard equipment list
6. New Position: Boat Transporter (Rendezvous Point to Ramps)
7. New Position: Ramp Crew
8. New Requirement/Policy: Develop policy for minimum parental/guardian/safety boat on-site participation by Club based on number of Club participants
9. New Requirement/Policy: Implement policy regarding Participant emergency contact availability by phone and on-site
10. New Requirement/Policy: Implement a policy by where each Club must assign an individual(s) for shore duty
11. Perform a risk analysis on event waiver forms injury / liability / hold-harmless statements
12. Develop Standard Safety Plan for all Junior Olympic Sailing Events (procedures, forms, etc.)

References

http://www.ussailing.org/racing/regatta-management/regatta-safety