

US SAILING Board of Directors Meeting
Sunday, October 19, 2008

Present: Dick Allsopp, President Jim Capron, Susan Epstein, Amy Gross-Kehoe, Vice President Tom Hubbell, Gary Jobson, Treasurer Leslie Keller, Patty Lawrence, Jerry Montgomery, Bill Stump, Jim Tichenor, and non-voting Ex Officio members, Secretary Fred Hagedorn and Executive Director Charlie Leighton.

1. The meeting was called to order by President Capron at 8:06 am Eastern Time.
2. Secretary Hagedorn called the roll and announced that a quorum was present.
3. A **MOTION** to approve the Consent Calendar was made, seconded and approved.
 - a. Minutes of the October 15, 2008 meeting of the Board of Directors.
4. President Capron noted that an open, round-table session was held on Friday afternoon outlining some of the issues arising out of various arbitrations and that the Race Administration Committee had been tasked to work on process education for our officials to assist them in reducing the risk of arbitration needing to be utilized.
5. Treasurer's Report. Keller noted that between the hand-outs and the joint staff presentation on Friday, her report was complete.

At 8:10 am the Board of Directors went into Recess so that the Corporation of the United States Sailing Foundation could meet. The Board went back into session at 8:15 am.

6. House of Delegates. Chairman Chamberlain reported that the House had met twice over the course of the weekend. Chamberlain also reported that the House had appointed an Ad Hoc Committee to review and suggest ways in which the Association may be able to grow its membership.

The House reported four Requests for Action:

- a. From the House of Delegates, a Bylaw change was recommended to Bylaw 522, changing the number of members of the Appeals Committee from 6 to 5, such that the Bylaw would now read:

Bylaw 522 – Appeals Committee

Section 1. Composition. The committee shall be composed of a chairman and four additional members. The committee shall appoint a secretary who shall not be a member of the committee.

Section 2. Terms. Terms of the members of the committee shall be three years or until their successors are appointed. Such terms shall be staggered so that the terms of one or two members' terms expire each year. The chairman and the secretary shall serve for a term of one year or until a successor is appointed.

This **MOTION** was made, seconded and **APPROVED**.

- b. The Community Sailing Council submitted a Request for Action that US SAILING create an online Community Sailing Handbook entitled: "US SAILING's How To Start A Community Sailing Program."

The above **MOTION** was made, seconded and **APPROVED**.

- c. The Community Sailing Council submitted a Request for Action that US SAILING create a Community Boating Center Certification program (similar to the Keelboat Certification Program).

This **MOTION** was made, seconded and **REFERRED** to the Training Committee and staff to work with the Community Sailing Council to review, comment and make recommendations to the Board of Directors. It was noted that this task should be taken up by the parties concerned with urgency and an expectation of prompt action.

- d. The House of Delegates recommended that US SAILING establish a system of document retention of the House and Board materials consistent with US SAILING policy.

This **MOTION** was made seconded and **REFERRED** to a Working Group to be named by the President to report back to the Board of Directors by its November 2008 meeting with a recommended document retention policy, as well as a recommendation on how to best implement said policy.

7. Reports of Councils.

There were no reports offered.

8. Executive Director Leighton commented on a Preliminary Survey from the House of Delegates. .

9. Reports of Divisions and Committees.

Administrative Division

Ruth Creighton retired as chair of this division a short while ago. President Capron noted how difficult it will be to find a replacement to fill her shoes.

- Development Committee Chair, Sarah Alger (via the Secretary), reported that the US SAILING Annual Fund Appeal was currently in distribution. Please consider making a gift to US SAILING.
- Marketing Communications Chair, Sarah Alger (via the Secretary), reported that the efforts of the Association to enhance and expand brand awareness of US SAILING is working very well, as evidenced by the report of the Staff this past Friday.
- Membership, Vice President Tom Hubbell reported that in Ruth Creighton's absence he chaired a meeting of the committee which he found vibrant and encouraging. The staff reported that they had made a number of improvements in the fulfillment process since June 2008, greatly reducing the number of actual complaints. A new member card and stationary has been developed and the Golden Anchor Program was discussed. How to better connect with our members was a large topic of discussion. The creativity of this staff team was very infectious and encouraging.

- Risk Management Chair, Joseph Melino reported that he had identified and recommended his replacement, Means Davis, to the President.

Competition Division

Chair Jim Walsh reported that this division has 32 committees. A written report was distributed. Highlights include the printing and release of the new rulebook which goes into effect on January 1, 2009. Safety at Sea continues to expand its positive impact on sailing while the rating rules are being well supported. The Inshore Match and Team Racing committees are developing clinics and grass roots events. The Championships have taken on the “DECS” task to Define, Evaluate, Change and Streamline themselves, with the hoped for result of developing champions.

- US PHRF Chair Paul Ansfield thanked the Offshore Office staff for their help in developing and distributing useful tools on the web-site.
- Safety-At-Sea Chair, Gino Bottino, asked that we all remember to report all rescues to the Hanson Rescue Medal Committee. Bottino acknowledged the significant assistance of *Cruising World* in the recent update and publishing of the Safety-At-Sea Seminar Manual. A Task Force of Safety-At-Sea, Recreation and Training has formed to explore ways to expand our safety products to cruisers and inshore sailors. In closing, Bottino noted that the committee had reviewed and made recommendations to the ISAF Delegation regarding 32 individual Submissions.
- Championships Committee Chair, Steve Wrigley, requested that the Board of Directors of US SAILING Authorize the transfer of \$2000 from the Youth Multihull Fund for use in the 2009 Youth Multihull Championships.
 - The above **MOTION** was made, seconded and **Approved**.

Education Division

Chair Rich Jepsen shared his appreciation and opinion that it is great that the Board will meet at the NSPS in San Diego, CA, on January 11, 2009. It sends a strong message of support to this vibrant event.

- Training Chair, Rich Jepsen, reported that Training is working to take advantage of technology advances in the training field. The Training Department will partner with other organizations to bring these types of improvements to our members.
- Commercial Sailing, Greg Norwine reported that Jeannine and Hart (of our staff) should be awarded A+ grades. Norwine thanked the Board for its support of their marketing efforts this past year, the number of schools increased by 4, and they processed 3,800 new members and 2,100 renewals. Norwine noted that we carry the quality banner of the various school offerings in the USA. He also noted that our books are continuing to be upgraded and improved.

Olympic Division

Gary Jobson, member of the committee, shared that the OSC will be meeting for a two day “think tank” process in the first weekend of November, 2008. This will be third annual open issues forum and the entire committee will be present.

Recreation Division

Secretary Hagedorn expressed Chairman Vardalas’s apologies for not being able to be present but his verbal report was given at the House of Delegates meeting on October 18, 2008.

Non-Divisional Committees

- Nominating and Governance Chair, Janet Baxter, reported that they are accepting suggestions for potential candidates for the Board of Directors and for the Office of President.

10. Old Business

a. ISAF Rolex World Sailor of the Year

- A **MOTION** was made, seconded and APPROVED to cast US SAILING's Vote in favor of Anna TUNNICLIFFE, USA for the Female Sailor.
- A **MOTION** was made, seconded and APPROVED to cast US SAILING's Vote in favor of Vincenzo ONORATO, ITA for the Male Sailor

11. New Business. Secretary Hagedorn announced that for those who wished to vote in-person, the poll would be open from 9:30-10:00 am for the election of Directors for the Association.

12. The meeting was adjourned at 9:30 am Eastern Time Zone.

Respectfully submitted,

Frederick H. Hagedorn
Secretary